

**TO:** James L. App, City Manager  
**FROM:** Doug Monn, Public Works Director  
**SUBJECT:** Proposal for Landscape Design Services for Spring and 24<sup>th</sup> Street Gateway Improvements  
**DATE:** April 3, 2007

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**NEEDS:** For the City Council to consider appropriating funding and authorizing the retention of landscape design services for Gateway improvements at Spring and 24<sup>th</sup> Streets (Flamson School).

**FACTS:**

1. On February 20, 2007, City Council awarded a contract for Civil Engineering design services for needed public improvements at the intersection of 24<sup>th</sup> and Spring Streets.
2. The resulting street improvements will improve the traffic circulation at Flamson School and the intersection of 24<sup>th</sup> and Spring Street.
3. The installation of the proposed street improvements will result in the need to install new parkway landscaping and street lighting in the area.
4. The landscaping is proposed to be installed in two phases.
5. Phase I would address the installation of landscaping associated with the installation of street improvements required in conjunction with the re-construction of Flamson School as follows:
  - a. The parkways on the north side of 24<sup>th</sup> street west from Spring to Vine.
  - b. The parkways on the west side of Spring north to 26<sup>th</sup> street and the median on the west side of Spring Street.
6. Phase II would include the installation of landscaping associated with the 24<sup>th</sup> Street Gateway:
  - a. The parkways on the south side of 24<sup>th</sup> west from Spring to vine.
  - b. The parkways on the east side of Spring north to 26<sup>th</sup>
  - c. The parkways on the north and south sides of 24<sup>th</sup> from Spring to Park and the median on 24<sup>th</sup> on the east side of Spring.
7. Staff has secured a proposal from Steven P. Caminiti, Landscape Architect to provide design, preparation of bid documents and construction supervision at a cost of \$19,400.00.
8. Most recently, Mr. Caminiti provided landscape design service for the City in conjunction with the construction of the Robert Rader Memorial Bridge.

9. Staff is requesting an allocation of \$25,000.00 to cover the cost of Mr. Caminiti's services. The requested amount includes a \$5,000.00 contingency to offset the cost of possible unforeseen conditions given the age of the existing improvements.

**ANALYSIS &**

**CONCLUSION:** Removal and replacement of the existing street improvements will require the installation of new landscape elements associated with Phase I. The proposed Phase II landscape would be consistent the City's stated Gateway Design Guidelines as the area is a major entry to the City. Collaborating with the District will provide the opportunity to improve facilitate implementation of the City's Gateway Design Guidelines at this entry to the City.

**POLICY**

**REFERENCE:** None.

**FISCAL**

**IMPACT:** The proposal from Steven P. Caminiti to provide landscape design services for Spring and 24<sup>th</sup> streets is \$19,400.00. Staff is suggesting an allocation of \$25,000.00 (\$19,400 plus a \$5,000.00 contingency for unforeseen conditions) be allocated for design. The allocation would be taken from General Emergency & Contingency Funds.

**Options:**

- a). Allocate funding to provide landscape design services for Spring street and 24<sup>th</sup> Street improvements.
- b.) Amend, modify, or reject the above option.

RESOLUTION NO. 07-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES  
TO APPROPRIATE FUNDS AND AUTHORIZE AN AGREEMENT TO SECURE LANDSCAPE  
DESIGN SERVICES FOR SPRING AND 24<sup>TH</sup> STREET IMPROVEMENTS

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WHEREAS, City Council has pledged its support in the reconstruction of the Flamson School and;

WHEREAS, On February 20, 2007, City Council awarded a contract for Civil Engineering design services for needed public improvements at the intersection of 24<sup>th</sup> and Spring Streets and;

WHEREAS, The proposed improvements will improve the traffic circulation at Flamson School and the intersection of 24<sup>th</sup> and Spring Street and;

WHEREAS, The installation of the proposed improvements will result in the need to install new parkway landscaping and street lighting and;

WHEREAS, Staff has secured a proposal from Steven P. Caminiti, Landscape Architect to provide design, preparation of bid documents and construction supervision associated with the installation of the necessary landscaping at a cost of \$19,400.

THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. The City Council of the City of Paso Robles does hereby allocate funds in the amount of \$25,000.00 from General Contingency Funds and authorize the City Manager to negotiate a contract with Steven P. Caminiti, Landscape Architect to provide landscape design services for the installation of landscaping improvements at Spring and 24<sup>th</sup>

SECTION 2. That the City Council of the City of Paso de Robles does hereby appropriate \$25,000 from General Emergency & Contingency Fund to Budget No. 110-910-5452-541 to cover the a contract with Steven P. Caminiti, Landscape Architect to provide design services for landscape improvements at Spring and 24<sup>th</sup> Streets.

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 3rd day of April 2007 by the following votes:

AYES:

NOES:

ABSTAIN:

ABSENT:

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Frank R. Mecham, Mayor

ATTEST:

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Deborah D. Robinson, Deputy City Clerk

# STEVEN P. CAMINITI

LANDSCAPE ARCHITECTURE, ETCETERA  
P.O. Box 1247, San Luis Obispo, CA 93406  
805/544-6429 FAX 544-6443 CAL. LIC. NO. 1941  
stevenpc@charter.net

March 6, 2007

Mr. Doug Monn, Director of Public Works and  
Ms. Freda Berman, Project Manager  
City of Paso de Robles  
1000 Spring Street  
Paso Robles, CA 93446

RE: Ballpark cost estimate for landscape design, irrigation design and landscape lighting design input for the new Flamson Middle School. Description of two phases are:

Phase 1 – Onsite work at Flamson Middle School as outlined, parkways on the north side of 24<sup>th</sup> west from Spring to Vine, parkways on the west side of Spring north to 26<sup>th</sup> and the median on 24<sup>th</sup> on the west side of Spring.

Phase 2 – Parkways on the south side of 24<sup>th</sup> west from Spring to Vine, the parkways on the east side of Spring north to 26<sup>th</sup>, the parkways on the north and south sides of 24<sup>th</sup> from Spring to Park and the median on 24<sup>th</sup> on the east side of Spring.

Dear Doug and Freda,

I appreciate the opportunity to present this proposal for construction document services for certain improvements associated with the above referenced project.

Based upon our discussion, I propose the following "ballpark" amount for services:

## A. SCOPE OF WORK

### 1. Design Development

I will produce concept drawings for the work referenced above. These drawings will include sufficient detail to communicate my thoughts and move towards finalizing the design after your review and approval .

### 2. Construction Documents

Working Drawings - Once approvals are received I will proceed immediately with construction documents. Working drawings shall include :

**Work by Steven P. Caminiti, Landscape Architect**

Final planting and Irrigation plans including all details and specifications. Design input on landscape lighting, as discussed. Final cost estimate "ballpark" is:

**Fees**

Phase 1 Design and Consultation fees:	\$8,500
Phase 1 Out of pocket expenses (printing, etc.):	\$150
Phase 2 Design and Consultation fees:	\$6,800
Phase 2 Out of pocket expenses (printing, etc):	\$150

**3. Agency Review and Approval**

Once we finalize the construction documents, I would submit plans for review by the City. I would make any corrections or modifications to the plans based upon City direction.

**4. Preparation or administration of construction bid documents:**

Phase 1 Fees	\$1,000
Phase 2 Fees	\$800

**5. Construction supervision, review or administration:**

Phase 1 Fees	\$1,000
Phase 2 Fees	\$1,000

**6. Work Not a Part of This Contract**

- a. Survey of site including both horizontal and vertical data. (To be supplied by the Civil Engineer as discussed.
- b. Electrical/landscape lighting construction documents.

**B. TIMING**

I shall coordinate with the city and their civil engineer to meet all deadlines, as discussed.

**C. BALLPARK FOR FEES – BOTH PHASES:**

1. Steven P. Caminiti, Landscape Architect	\$19,400.00
2. Professional Liability Insurance	<u>included</u>
<b>Total :</b>	<b>\$19,400.00</b>

These fees include all items above as well as any dealings with the City in order to clarify questions regarding the documents. Fees are based on time estimates for the above work, extended using billing rates outlined in our compensation schedule.

Fees would include progress prints for your review. Additional prints or copies, including those required for submission to the City, would be billed to you at cost.

Fees are based on the assumption that your civil engineer will provide information pertinent to existing topography, boundaries and soil conditions on the site.

The above fees include communication and coordination with the City and other prime consultants in the preparation of adequate and coordinated construction documents. If you require any additional services beyond the preparation of documents and the above mentioned services, we will provide such services at an hourly rate.

Progress billing is done on a monthly basis. All fees, and reimbursable expenses as billed are payable within 30 days of invoice date. Any unpaid balance over this 30 day period is subject to a finance charge of 1.5% per month (18% per year)

Complete and timely payment of invoices is expected for continued project progress. The proposed fee, as stated for basic services, does not include any fees required by the City for application filing, permit fees, school fees, or for any reimbursable expenses.

#### D. ADDITIONAL WORK PERFORMED

In the event that you should make changes to the final working drawings, after the plans have been completed, or once you are under construction, there would be additional charges for work performed to accommodate such changes, and would be billed per the attached compensation schedule. Should this occur, no work would be performed until approval, and authorization to proceed was granted by you first.

#### E. OWNERSHIP AND USE OF DOCUMENTS

It is understood that the originals of all drawings, specifications, and other documents developed for this project are to remain the property of the Design Professionals. You are entitled to retain reproducible copies of all these documents for their information and reference for this project. All changes and modifications made to these documents shall be made by the Design Professionals, or with written permission of the Design Professionals prior to any use.

#### F. TERMINATION OF AGREEMENT

This agreement may be terminated by either one of us upon seven (7) days written notice. Either one of us can terminate this agreement if one substantially fails to perform within the terms of the agreement. In the event that the project is permanently abandoned, through no fault of this office, this office shall be compensated for all services performed up to the termination date, in addition to any reimbursable expenses.

If this agreement meets with your approval, please sign and date one copy to be returned to us. Upon receipt of this copy, we will proceed with the tasks as outlined above.

Should you have any questions concerning this agreement, please do not hesitate to call me at your convenience. Thank you for considering me for this work, and I look forward to working with you on this project.

Sincerely,

A handwritten signature in black ink, appearing to read 'S. P. Caminiti'. The signature is fluid and cursive, with a large initial 'S' and 'P'.

Steven P. Caminiti  
Landscape Architect  
Cal. Lic. No. 1941

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

## COMPENSATION SCHEDULE

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The following is a schedule of compensation for services rendered by  
STEVEN P. CAMINITI, LANDSCAPE ARCHITECT  
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### **BASIC COMPENSATION**

#### LANDSCAPE ARCHITECTURAL SERVICES

PRINCIPAL : \$85.00 HOURLY

FIELD OBSERVATIONS : \$85.00 - 85.00 HOURLY  
( 1 HOUR MINIMUM )

REIMBURSABLE EXPENSES : COST PLUS 10%  
( blueprints, photocopies, etc.)